

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

30 April 09

Attending: Andy Paul, Chair, Nancy Hibbard, Paula Hunter, Gloria Normile and Mike Petrovick;
Carol Brock, Librarian and Polly Freese.

The meeting was called a week early because of the urgency of agenda items by the Chair at 7:10. The minutes of the April second meeting were accepted as published. There was no Treasurer's report. Our balance in the construction budget is \$44,001.09 plus the \$3,853.35 in the Hanchett Fund.

Announcements: Norm Makechnie has contacted Andy re the Hill Estate of which the Library is the beneficiary. There is interest in the compositions of Edward Burlingame Hill currently stored at Harvard. We may be asked to give our permission for release. Endless possibilities.

Librarian's Report: 408 Patrons circulated as follows: Adult fiction 154, Children's fiction 149, Adult non-fiction 61, juvenile non-fiction 13, Magazines 111, Audio books 27, Videos 14. We have received donations of 63 cassette books and 10 CD books. The copier earned \$3.70. We congratulated Mary Farrell on grants and awards she has procured for the children's programs. Carol reported on the alarm monitoring and codes (2055/2056) and a one-year warranty. She had some concerns about the size of telephone and electric bills (paid by the Town). As we draw down our construction funds, we may be in a position to help with this. The Board thanked Carol for keeping a close eye on these line items. The Library will co-sponsor the Hanchett Series program on organic gardening to be offered on May 3rd at one p.m.

Renovation Project: Andy and Erika and others did a walk through and noted unresolved the basement egress, old furnace room carpentry, and front walk grading. Before the Town takes its CO, we must have a release of all liens from BayButt.

Shelving can be delivered in 4-6 weeks. Carol and Mike will revise the order to bring the total in at about \$12,000.

Floors upstairs will be painted Bennington Grey, with the small middle room in Boston Brick. Floors downstairs can take four coats (not five) and Mike will check a new quote. Carpet installation will be pushed beyond the May 7th date

The circulation desk will be built in shop by Rino Sanchioni.

It was agreed to hold on finishing the bathroom upstairs. A couple of good volunteer days could finish the painting downstairs.

We will ask for Correctional people for a week in July for moving or exterior work.

It was agreed that we meet on Thursday next at 6 p.m. to talk about landscaping.

There was no further business. The meeting adjourned at 9:25.

A true record
Nancy Hibbard